

**WAHPETON CITY COUNCIL  
REGULAR SESSION – MONDAY, OCTOBER 10, 2016  
5:00 P.M. WAHPETON CITY HALL**

The Wahpeton City Council met on Monday, October 10, 2016 at 5 p.m. in Wahpeton City Hall. Present were Mayor Johnson, Councilmen Rierson, Jack Jones, Blau and Prior. City Atty. Hemphill and city employees Roberts, Hanna and Radcliffe were also present. Councilman Brad Jones was absent.

Mayor Johnson called the meeting to order with the Pledge of Allegiance.

Jones moved and Prior seconded to adopt the agenda but moving Resolution 16-16 after citizen's comments. All ayes - motion carried.

Prior moved and J.Jones seconded to approve the Consent agenda containing the September 12, 2016 Regular Session Minutes, September 26, 2016 Special Session Minutes, September 2016 Claims, Treasurer, & Financial Reports. All ayes - motion carried.

Under citizen's comments, Allison Swenning questioned carriage paths.

Prior moved and Rierson seconded to approve Resolution 16-16 - A Resolution approving the execution of Contract for the Wahpeton Water Tower Improvements Project which includes performance and payment bonds with McGuire Iron, Inc. Roll call vote: Prior-aye, Rierson-aye, Blau-aye, Jones-aye. All ayes - motion carried.

Dennis & Linda Carlson of 2301 Manhattan Blvd. discussed concerns they had with the building code and requirements for the front of their detached garage. Carlson's live in a log cabin but only want logs partially up the detached building and Ag steel siding the rest of the way. However, zoning code states "Accessory buildings shall maintain the residential character of the neighborhood and not have a commercial or industrial appearance to them". Council suggests some clarification in the code. Rierson moved and Jones seconded to table a decision and requested the Carlson's go to the Board of Adjustment. All ayes - motion carried.

Council discussed proposed Ordinance 160. Hemphill stated this would be a more permanent way to maintain and preserve the public walkway. There was discussion about fees. Prior moved and Rierson seconded to approve Ordinance 160 - To Vacate a Platted Walkway "Carriage Path" on Manhattan Blvd. in Exchange for a Walking Easement. Roll call vote: Blau-aye, Rierson-aye, Prior-aye, Jones-aye. All ayes - motion carried.

Doug Palmer, aka Gold Creek Family Partnership requested to vacate the "carriage path" on their property at 2216 Manhattan Blvd. so they could take advantage of the line of sight. Rierson moved and Blau seconded to approve Resolution 16-13 - A Resolution Proposing Vacation of a Portion of the Platted Public Walk Way adjacent to Lot Thirteen (13) in the Second Plat of Manhattan Beach, Dickinson County, Iowa. Roll call vote: Jones-aye, Rierson-aye, Prior-aye, Blau-aye. All ayes - motion carried.

Council tabled discussion on Burr Oak disease until Brad Jones could be present.

Blau stated the personnel committee reviewed performance and wages of city employees and they recommend a 3% raise effective October 1<sup>st</sup>, 2016. Jones moved and Rierson seconded to approve Resolution 16-14 - A Resolution Providing for Salaries, and Wages for Employees of the City of Wahpeton, Iowa. Roll call vote: Prior-aye, Jones-aye, Rierson-aye, Blau-aye. All ayes - motion carried.

Council discussed the library boxes. Hemphill researched rules and regulations. They discussed location, contacting Iowa One Call, size, safety that people don't park in the street to access them and a permit process but no fee. Blau moved and Prior seconded to approve Resolution 16-15 - Rules and Regulations for library boxes. Roll call vote: Rierson-aye, Jones-aye, Blau-aye, Prior-aye. All ayes - motion carried.

Hemphill indicated he is putting together an agreement with the DC Trails for the Trails Donor Recognition area. He is also looking into the issue of machinery in commercial areas. Hemphill updated council on the lawsuit with Milford Municipal Utilities. Radcliffe asked about a landscape issue. Radcliffe reported on street repairs, 3 new homes being built and other sales of property that may have potential new homes.

Roberts informed the council that the city received a health insurance increase for employees and the personnel committee will meet to discuss some options. She will be out of the office next week, Winther, Stave & Co. will be doing an audit on Nov. 2<sup>nd</sup>, Paul Petitti proposed a different location for the proposed bike trail, and Harold Prior will be on the School Improvement Advisory Committee with the new Okoboji School Superintendent.

Mayor Johnson asked about repairs to the tennis courts.

Being no further business, Mayor Johnson adjourned the meeting at 6:05 p.m. All ayes - motion carried.

REVENUE RECEIVED FOR SEPTEMBER 2016: General-\$95,788.80, Road Use-\$4,362.19, Local Option-\$6,149.23, Water-\$45,817.27 for a total of \$152,117.49.

ATTEST:

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Bonnie R. Roberts, City Clerk/Admin.

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Phillip Johnson, Mayor

\*\* Minutes can be viewed online at [www.wahpetonia.govoffice.com](http://www.wahpetonia.govoffice.com) \*\*

**ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT**

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS					
ACCO UNLIMITED CORP	LIQUID CHLORINE-285 GAL.	741.80		13770	9/14/16
ACCO UNLIMITED CORP	225 GAL LIQUID CHLORINE	593.00	1,334.80	13810	9/29/16
ADVANCED SYSTEMS, INC.	COPIER - LEASE PYMT.	129.25		13771	9/14/16
ADVANCED SYSTEMS, INC.	COPIES:BLK-1970/C-984+BASE RAT	125.85	255.10	13802	9/20/16
AGRI DRAIN	6" GRATE & COLLAR FOR TILE IN		82.54	13811	9/29/16
ALLIANT ENERGY	ELEC SERVICE - WATER PLANT		3,367.01	13772	9/14/16
ARNOLD MOTOR SUPPLY	OIL/FILTER-'09 CHEV.		175.57	13773	9/14/16
AVENET LLC	ANNUAL SERVICE/WEB HOSTING		375.00	13774	9/14/16
BARCO MUNICIPAL PRODUCTS	5 SETS OF BARRICADES		1,482.66	13775	9/14/16
BLACK HILLS/IOWA GAS UTILITY	GAS SERVICE - CITY HALL		92.06	13776	9/14/16
BOMGAARS SUPPLY INC	JACKHAMMER-SIDEWALK REMOVAL		181.06	13812	9/29/16
BROWN SUPPLY CO.	WATER MAIN & CURB BOXES		1,613.77	13803	9/20/16
DC CONSERVATION BOARD	GREENWASTE		32.00	13777	9/14/16
DC WATER QUALITY COMMISSION	2017 WATER QUALITY DIST FEE		16,000.00	13801	9/19/16
DEAN ULRICH	BUILDING PERMIT REFUND		50.00	13813	9/29/16
DICKINSON COUNTY NEWS	LEGAL PUBLICATIONS		123.37	13779	9/14/16
DICKINSON COUNTY RECORDER	KEMPF/KNEIP-FENCE AGREEMENT	22.00		13769	9/14/16
DICKINSON COUNTY RECORDER	RECORD DOTSON CARRIAGE PATH	22.00	44.00	13800	9/16/16
EVERTEK	SECURITY CHARGES		19.95	13780	9/14/16
GIS BENEFITS	LIFE/DISABILITY-ROBERTS/RADCLI		42.73	13804	9/20/16
HACH COMPANY	CHEMICALS		2,285.24	13805	9/20/16
HANNA TRUCKING	MILEAGE AND 1" ROADSTONE		1,741.18	13814	9/29/16
HEMPHILL LAW OFFICE	LEGAL FEES (JULY & AUG)		4,084.80	13781	9/14/16
HIGHWAY TRUCK EQUIPMENT	REPAIR HYDRAULIC TANK ON SNOWP		419.00	13815	9/29/16
STATE HYGIENIC LABORATORY-AR	TESTING WATER		354.50	13782	9/14/16
I & S GROUP, INC	FINAL DESIGN/PERMITTING/BIDDIN		5,419.17	13783	9/14/16
IA DEPT OF NATURAL RES.	ANNUAL WATER USE FEE - 2017FY		66.00	13816	9/29/16
IA DEPT OF REVENUE	SALES TAX DUE - WATER		8,120.00	310	9/30/16
IMWCA	W/C AUDIT ADJUSTMENT		527.00	13784	9/14/16
INTERNAL REVENUE SERVICE	FED/FICA TAX		3,518.59	309	9/30/16
IOWA ONE CALL	FAXES		40.50	13785	9/14/16
IPERS	IPERS		1,743.85	307	9/30/16
KIRSTIE RIESSEN	UTILITY DEPOSIT REFUND		20.71	13786	9/14/16
L & C TIRE SERVICE	AMR TIRES-1435 JD MOWER		161.00	13787	9/14/16
LIBERTY NAT'L BANK	OVERPYMT ON ACCT#8660002		29.67	13788	9/14/16
MENARD'S	PHONE CORD-CITY HALL		3.59	13817	9/29/16
MILFORD ELECTRIC INC	BAD CONTROL FUSE		117.44	13789	9/14/16
MILFORD MUNICIPAL UTIL	WATER PURCHASED-53,000 GALS		324.80	13790	9/14/16
MUESKE ELECTRIC INC	REFEED NORTH BLDG-INSTALL SWIT	820.00		13791	9/14/16
MUESKE ELECTRIC INC	LIGHT BULB FOR CITY SIGN	48.00	868.00	13818	9/29/16
MUNICIPAL SUPPLY	WATER MAIN CLAMPS & SUPPLIES		768.65	13806	9/20/16
OKOBOJI TREE SPECIALISTS	2 1/2 HRS.-STORM DAMAGED TREES		525.00	13819	9/29/16
QUILL CORPORATION	COPY PAPER,FOLDERS,CLIPS		176.52	13820	9/29/16
SAM WEDEKING EXCAVATING	VACTOR & LABOR		1,235.00	13807	9/20/16
SUPERIOR EQUIPMENT	BOBCAT RENTAL-TEAR OUT SIDEWAL		1,100.00	13821	9/29/16
TOWN & COUNTRY DISPOSAL	GARBAGE PICKUP		3,576.46	13792	9/14/16
TRUE VALUE-MILFORD	FAN FOR CHEMICAL PUMPS		126.77	13793	9/14/16
USPS	800-47 CENT STAMPS		376.00	13808	9/20/16
VERIZON WIRELESS	RADCLIFFE CELL PHONE		194.53	13822	9/29/16
WASTE MANAGEMENT	LANDFILL FEES	71.09		13794	9/14/16
WASTE MANAGEMENT	LANDFILL FEES	836.11	907.20	13823	9/29/16
WELLMARK BC/BS OF IOWA	HEALTH INS-RADCLIFFE		1,693.98	13809	9/20/16
WELLS CONCRETE	CURB & SIDEWALK-CITY HALL		4,410.00	13824	9/29/16
WEX BANK-SINCLAIR	FUEL - 09 CHEV - HANNA		296.41	13795	9/14/16
WITHHOLDING TAX	STATE TAX		518.00	308	9/30/16
YOUNG BROS.LAWN PROTECTION INC	WEED CONTROL-DITCH ON EDGEWOOD		237.99	13796	9/14/16
**** PAID	TOTAL ****		71,259.17		
*****	REPORT TOTAL *****		71,259.17		

**REVENUE REPORT**

General	\$ 95,788.80
Road Use	4,362.19
Local Option	6,149.23
Water Utility	45,817.27
<b>Total Revenue</b>	<b>\$152,117.49</b>

FUND	FUND NAME	TOTAL
001	GENERAL	43,389.11
303	WATER TOWER FUND	5,419.17
600	WATER UTILITY	22,450.89