

**WAHPETON CITY COUNCIL
REGULAR SESSION - MONDAY, DECEMBER 14, 2015
5:00 P.M. WAHPETON CITY HALL**

The Wahpeton City Council met on Monday, December 14, 2015 at 5 p.m. in Wahpeton City Hall. Present were Mayor Johnson, Councilmen Rierson, Feld, B.Jones, Prior and newly elected Councilman Jack Jones. City Atty. Hemphill and city employees Roberts, Hanna and Radcliffe were also present.

Mayor Johnson called the meeting to order with the Pledge of Allegiance.

With a minor change deleting updates from Voluntary Action Center, Prior moved and B.Jones seconded to adopt the agenda. All ayes - motion carried.

Rierson moved and Feld seconded to approve the Consent agenda containing the November 9, 2015 Regular Session Minutes, November 2015 Claims, Treasurer's Report and Financial Reports. All ayes - motion carried.

No citizens were present for comments.

Greg Drees, Chairman of Okoboji Bluewater Festival gave an update on progress and requested \$5,000 from the city to fund the festival. Rierson moved and Jones seconded the City of Wahpeton will give \$5,000 with the stipulation that all other cities in the Iowa Great Lakes area give the same amount, excluding Lake Park, Superior, and Terrill. All ayes, motion carried.

Bob Shaw gave an annual update on Discovery House and requested continued funding. B.Jones moved and Prior seconded to continue support of Discovery House in the amount of \$3,500. All ayes, motion carried.

Holly Zinn with Pearson Lakes Art Center gave their annual update and request for continued funding. Prior moved and B.Jones seconded to support Pearson Lakes Art Center with a \$5,000 donation for FY 2016/17. All ayes - motion carried.

B.Jones moved and Rierson seconded to reappoint Mark Foss for another 5-year term on the Planning & Zoning Commission, 1/1/16-12/31/20. All ayes - motion carried.

Feld moved and Rierson seconded to reappoint Bonnie Roberts for another 2-year term as City Clerk/Administrator. All ayes - motion carried.

B. Jones moved and Prior seconded to approve Resolution 15-14: To Appoint Tom Rierson as a Member of the Dickinson County Trails Board. Roll call vote: B.Jones - aye, Prior - aye, Feld - aye, Rierson - aye. All ayes - motion carried.

Prior moved and Rierson seconded to approve Resolution 15-15: Corporate Authorization Resolution for Phillip Johnson and Bonnie Roberts to sign checks, manage CD's and other banking duties as required. Roll call vote: Rierson - aye, Prior - aye, Feld - aye, B.Jones - aye. All ayes - motion carried.

Brad Beyenhof with Town & Country gave some options for cost and who would take the city's recycling. Prior moved and B.Jones seconded to stay with Town & Country, and beginning Jan. 1 2016 they would haul the City's recycling to Schaaps in Worthington, MN. Along with this change council is downsizing to 2 recycling bins - one would be cardboard and the other would be co-mingled with all other acceptable recycled items. All ayes - motion carried.

David Dostad from I&S Group was unable to attend and give a water tower project update. He requested the council decide a few items before the bid process. Council agreed on one decal for the tower facing east and no lighting required.

Council reviewed and updated committee assignments.

B.Jones moved and Rierson seconded to appoint Richard Gauck to fill the vacancy on the Board of Adjustment for a remaining 2 year term. All ayes - motion carried.

Hemphill reported on the crane by Kooimas and an incomplete quit claim.

Hanna plans to require a permit for residents wanting to hook into the city water for sprinkling. He wants a permit so he can inspect the lines to see where and how the meters are installed. Radcliffe reported on the beavers in the Turtle Lake area. Roberts reported that it's time for budget and questioned if anyone had anything to add to the newsletter.

There was some discussion about Milford water, a tree cut down on Manhattan Blvd., and an abandoned home.

Being no further business, Mayor Johnson moved to adjourn the meeting at 6:39 p.m. All ayes - motion carried.

REVENUE RECEIVED FOR NOVEMBER 2015: General-\$48,192.69, Road Use-\$3,615.83, Local Option-\$5,278.28, Water-\$21,501.78 for a total of \$78,588.58.

ATTEST:

Bonnie R. Roberts, City Clerk/Admin.

Phillip Johnson, Mayor

** Minutes can be viewed online at www.wahpetonia.govoffice.com **

| VENDOR NAME | REFERENCE | VENDOR TOTAL | CHECK# | CHECK DATE |
|--------------------------------|--------------------------------|--------------|--------|------------|
| ACCOUNTS PAYABLE CLAIMS | | | | |
| ADVANCED SYSTEMS, INC. | COPIER - LEASE PYMT | 129.25 | 13318 | 11/16/15 |
| ALLIANT ENERGY | ELEC SERVICE - STREET LIGHTS | 2,687.28 | 13319 | 11/16/15 |
| ARNOLD MOTOR SUPPLY | SNOW PLOW LIGHTS | 152.02 | 13299 | 11/02/15 |
| BLACK HILLS/IOWA GAS UTILITY | GAS SERVICE- CITY HALL | 96.46 | 13320 | 11/16/15 |
| BOMGAARS SUPPLY INC | SHOP TOWELS | 86.95 | 13300 | 11/02/15 |
| BOMGAARS SUPPLY INC | SAWZALL & BLADES (WATERPLANT) | 259.93 | 13350 | 11/25/15 |
| CAASA | 15/16 FY DONATION | 500.00 | 13351 | 11/25/15 |
| CAHOY | REPACK SEALS-HIGH SERVICE PUMP | 344.75 | 13321 | 11/16/15 |
| CARD SERVICE CENTER | I-DRIVE BACKUP-RENEWAL | 59.50 | 13301 | 11/02/15 |
| CENTURY LINK | WATER PLANT - PHONE & INET | 101.74 | 13322 | 11/16/15 |
| CENTURY LINK | WATER PLANT - PHONE & INET | 101.74 | 13352 | 11/25/15 |
| CITY OF MILFORD | 2015/16 FIRE PROTECTION | 35,926.50 | 13353 | 11/25/15 |
| COMPASS POINTE | FY 15/16 DONATION | 250.00 | 13354 | 11/25/15 |
| DATA TECHNOLOGIES INC | 15/16 LICENSE/SUPPORT FEES | 3,424.34 | 13355 | 11/25/15 |
| DC CONSERVATION BOARD | BROWN GOODS | 45.00 | 13323 | 11/16/15 |
| DICKINSON COUNTY | SEAL COAT 175TH & 180TH ST | 15,980.53 | 13324 | 11/16/15 |
| DICKINSON COUNTY NEWS | LEGALS | 117.13 | 13325 | 11/16/15 |
| DICKINSON COUNTY RECORDER | RECORD AGREEMENT-PUCK/IRELAND | 27.50 | 13302 | 11/02/15 |
| DICKINSON COUNTY SHERIFF | 7/15-12/15 POLICE PROTECTION | 8,743.00 | 13356 | 11/25/15 |
| DISCOVERY HOUSE INC. | 15/16 FY DONATION | 3,500.00 | 13357 | 11/25/15 |
| DORSEY & WHITNEY LLP | LEGAL FEES-SRF PLAN/DESIGN LOA | 2,500.00 | 13303 | 11/02/15 |
| EVERTEK | SECURITY CHARGES | 19.95 | 13326 | 11/16/15 |
| FOX INTERNATIONAL INC | SWITCH BLANKS (X2)-SNOWPLOW | 71.10 | 13327 | 11/16/15 |
| FOX INTERNATIONAL INC | INSTALLED RELAYS FOR LED LIGHT | 699.30 | 13358 | 11/25/15 |
| GRUNDMAN-HICKS,L.L.C. | COMPLETION OF ZEBRA MUSSEL | 11,587.48 | 13328 | 11/16/15 |
| HACH COMPANY | COPPER REAGENT-STABLCAL | 1,359.00 | 13329 | 11/16/15 |
| HACH COMPANY | LAMP ASSY (2) | 234.39 | 13359 | 11/25/15 |
| HDR ENGINEERING, INC. | ENGINEERING-COMPLETION OF | 650.00 | 13330 | 11/16/15 |
| HEMPHILL LAW OFFICE | LEGAL FEES | 347.68 | 13331 | 11/16/15 |
| HUMANE SOCIETY OF NW IA | 15/16 FY ANNUAL CONTRIBUTION | 300.00 | 13360 | 11/25/15 |
| STATE HYGIENIC LABORATORY-AR | TESTING WATER | 605.50 | 13332 | 11/16/15 |
| I & S GROUP, INC | PRELIMINARY DESIGN-WATER TOWER | 6,112.00 | 13333 | 11/16/15 |
| INTERNAL REVENUE SERVICE | FED/FICA TAX | 3,048.38 | 267 | 11/30/15 |
| IOWA FINANCE AUTHORITY | INTEREST DUE-WATER TREATMENT | 6,930.00 | 13334 | 11/16/15 |
| IOWA ONE CALL | FAXES | 74.80 | 13335 | 11/16/15 |
| IOWA RURAL WATER ASSOC | 2015/16 MEMBERSHIP DUES | 225.00 | 13361 | 11/25/15 |
| IPERS | IPERS | 1,705.79 | 265 | 11/30/15 |
| JESS RADCLIFFE | CLOTHES - JESS | 122.60 | 13304 | 11/02/15 |
| KUHLMAN LAKE SERVICE & WELDING | WELD-GEAR PART-REBLD SNOWBLOWE | 21.25 | 13336 | 11/16/15 |
| M & T FIRE SAFETY INC | AIR GAS MONITOR FOR CONFINED | 1,914.00 | 13305 | 11/02/15 |
| MEDIACOM LLC | PHONE & INET-CITY HALL | 128.49 | 13337 | 11/16/15 |
| METLIFE - GROUP BENEFITS | LIFE/DISAB POLICY-ROBERTS/RADC | 42.73 | 13306 | 11/02/15 |
| METLIFE - GROUP BENEFITS | LIFE/DISAB POLICY ROB/RADCLIF | 42.73 | 13362 | 11/25/15 |
| MILFORD MEMORIAL LIBRARY | 15/16 FY DONATION | 2,000.00 | 13363 | 11/25/15 |
| MILFORD MUNICIPAL UTIL | WATER PURCHASED - 123,000 GAL. | 693.35 | 13338 | 11/16/15 |
| MUESKE ELECTRIC INC | 14-6 WIRE(SNOWPLOW LIGHTS) | 20.00 | 13339 | 11/16/15 |
| MURPHY TRACTOR & EQUIPMENT | SWITCH FOR ENDLOADER | 123.88 | 13340 | 11/16/15 |
| OKOBOJI PROTECTIVE ASSOC | 15/16 FY DONATION | 50.00 | 13364 | 11/25/15 |
| PLUMB SUPPLY CO. | 2 PIPE WRENCHES/2 BRASS 1'PIPE | 113.54 | 13307 | 11/02/15 |
| PLUMB SUPPLY CO. | WATER SUPPLIES | 20.50 | 13341 | 11/16/15 |
| QUILL CORPORATION | 4 BOXES OF PAPER | 94.96 | 13342 | 11/16/15 |

| VENDOR NAME | REFERENCE | VENDOR TOTAL | CHECK# | CHECK DATE |
|-------------------------|-------------------------------------|--------------|--------|------------|
| SAM WEDEKING EXCAVATING | VACTRON-HILL ST. WATER MAIN | 280.00 | 13308 | 11/02/15 |
| SHERWIN-WILLIAMS CO | BLUE TAPE-WATER PLANT | 34.90 | 13343 | 11/16/15 |
| SPIRIT LAKE LIBRARY | 15/16 FY DONATION | 2,000.00 | 13365 | 11/25/15 |
| TOWN & COUNTRY DISPOSAL | GARBAGE PICKUP | 3,576.46 | 13344 | 11/16/15 |
| TREES FOREVER | 15/16 FY DONATION | 100.00 | 13366 | 11/25/15 |
| TRUE VALUE-MILFORD | 3 EXTENSION CORDS & SEAL TAPE | 138.96 | 13345 | 11/16/15 |
| UNDERWATER SOLUTIONS | DIVING-INSPECT WATER INTAKE | 495.00 | 13346 | 11/16/15 |
| UPPER DES MOINES | 15/16 FY DONATION | 300.00 | 13367 | 11/25/15 |
| USA BLUE BOOK | PVC PIPE & CONNECTIONS | 78.95 | 13309 | 11/02/15 |
| USPS | 300-49 CENT STAMPS | 147.00 | 13310 | 11/02/15 |
| VERIZON WIRELESS | RADCLIFFE-CELL PHONE | 208.85 | 13311 | 11/02/15 |
| VERIZON WIRELESS | CELL PHONE - HANNA | 208.88 | 13368 | 11/25/15 |
| VOLUNTARY ACTION CENTER | 15/16 FY DONATION | 800.00 | 13369 | 11/25/15 |
| WALMART COMMUNITY | TV-FOR SECURITY SYSTEM | 171.00 | 13312 | 11/02/15 |
| WALMART COMMUNITY | KLEENEX, TP, GARB. BAGS, COFFEE, ET | 58.89 | 13370 | 11/25/15 |
| WASTE MANAGEMENT | LANDFILL FEES | 538.12 | 13347 | 11/16/15 |
| WASTE MANAGEMENT | LANDFILL FEES | 775.64 | 13371 | 11/25/15 |
| WELLMARK BC/BS OF IOWA | HEALTH INS - RADCLIFFE | 1,693.98 | 13348 | 11/16/15 |
| WEX BANK-SINCLAIR | FUEL - HANNA | 148.87 | 13349 | 11/16/15 |
| WITHHOLDING TAX | STATE TAX | 502.00 | 266 | 11/30/15 |

**** PAID TOTAL ***** 126,649.52

***** REPORT TOTAL *****
 =====
 126,649.52
 =====

| FUND | FUND NAME | TOTAL |
|------|------------------|-----------|
| 001 | GENERAL | 85,451.40 |
| 303 | WATER TOWER FUND | 8,612.00 |
| 600 | WATER UTILITY | 32,586.12 |

REVENUE REPORT

| | |
|----------------------|---------------------|
| General | \$ 48,192.69 |
| Road Use | 3,615.83 |
| Local Option | 5,278.28 |
| Water Utility | <u>21,501.78</u> |
| Total Revenue | \$ 78,588.58 |